Wyoming Prevention Framework Community Grant Report

Attachment B		
This report is for this time period		Please email this report as an attachment to
May 1 - September 30, 2007		Substance Abuse & Mental Health Services Division, Wyo Dept. of Health lisa.laake@health.wyo.gov
Today's Date County Contract Organization Name	10/15/2007 Sublette High Country Counseling and Resouce Center	For information call 1-800-535-4006 or 307-777-6494
Your Name	Robena Downie]
Your Mailing Address City, State, Zip Your Work Phone Number Fax Your Work Email Address	PO BOX 932 Pinedale, Wyoming 82941 307-367-2111 307-367-2166 sublette.prevention@gmail.com	Please keep both a hard-copy and file copy for your records

Item	Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
	Staff, Board of Directors, Volunteers, Work				
Α	Assignments, and Technical Assistance				
	SPF Staff Hired (report name, percent of time,				We finally hired our person in June after several months
1	email address, phone number)	1-Feb-07	100%	1-Jun	of searching.
	Supervise SPF staff/staff evaluation (note dates				We conduct evaluations after 6 months of employment
2	and any notes)		50%		and yearly after that.
	Name, title, and phone number of the staff's				
3	supervisor				
	Criminal history record compliance (briefly note				
	yes or no if any action was taken this quarterdo				
	not report names)		100%		A back ground check was performed this quarter.
5	Staff training and paid travel			Sep-07	State training for staff and travel
	(list all training paid under the contract, dates,				
	traveler name, amount)				
	Notify the Division of any board of				
6	directors/staffing changes				
_	Other Control Made Assessment (conset datable)				
	Other Contract Work Agreements (report details)				
	Complete agreement with SPF-TAC				
9	Other				
В	Needs Assessment Activities				
l		Feb or March			
1	Needs Assessment Training/Winter 07 Meeting	2007	100%		
		Feb or March			
	Needs Assessment Instrument Received	2007	100%		
	Data Collection		100%		
	Data Analysis		100%		
_	Priorities Identified		100%		
_	Needs Assessment Sent to SAD	1-Jun-07	100%		
7	Receive SAD Comments @ Needs Assessment	15-Jun-07	100%	6/15/2007	
	Revise Needs Assess/Submit Final		100%	•	
8	Other		_		

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
С	Community Infrastructure Activities		•	•	
1	Community Advisory Council Activities briefly list CAC activities				CAC activities during this period included the continued social norms campaign, a guest speaker for teacher trainings on the effects of alcohol, drugs and violence on brain development and the development of our new DUI program Prime for Life.
2	Community Advisory Council Meetings List dates & number of people who attended See below for membership report				See Attachments
	Budget and Funding Approved by CAC (attach minutes)				See Attatched

4 note date and attach report				
			10/10/07-	
5 Present Findings/Process to Community			10/11/07	
(Optional) local SAPST and/or CADCA Training for				
6 SAC/Community				
				We expanded the number of people who are on the
Briefly describe how the community was involved				coaltion and continue to do so. We have also held public
7 in the SPF process during this reporting period				trainings and information sessions.
8 Other CAC/Infrastructure				•
D Strategic Planning Activity				
	Jul-07	100%		
D Strategic Planning Activity Attend Strategic Planning Training Receive Strategic Planning Materials from SAD	Jul-07	100% 100%		
Attend Strategic Planning Training	Jul-07			
Attend Strategic Planning Training Receive Strategic Planning Materials from SAD	Jul-07	100%		
Attend Strategic Planning Training Receive Strategic Planning Materials from SAD Research Evidence Based Strategies	Jul-07	100% 100%		
Attend Strategic Planning Training Receive Strategic Planning Materials from SAD Research Evidence Based Strategies Match Strategies to Data/Needs	Jul-07	100% 100% 100%		
Attend Strategic Planning Training Receive Strategic Planning Materials from SAD Research Evidence Based Strategies Match Strategies to Data/Needs Write Strategic Plan	Jul-07	100% 100% 100% 100%	9/15/2007	

Item Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
E Implementation (only with SAD approval)		10%		We have implemented Prime for Life and are getting in touch with training for CMCA.
Deliverables and Assurances Reports				
For February 1 - April 30				
1 May 15: Submit this report to SAD	15-May-07			

	Reports		
	For February 1 - April 30		
	May 15: Submit this report to SAD	15-May-07	
2	May 15: Submit Expenditure Report to SAD	15-May-07	
	For February 1 - June 30		
3	July 31: Submit CLI to SAMHSA	31-Jul-07	
	For May 1 - June 30		
4	July 31: Submit Expenditure Report to SAD	31-Jul-07	
	For May 1 - September 30		
5	October 15: Submit this report o SAD	15-Oct-07	
	For July 1 - September 30		
6	October 15: Submit Expenditure Report to SAD	15-Oct-07	
7	Complete evaluation agreement with WySAC	30-Mar-07	
8	Provide any other evaluation information		
	Submit any requested data		
	Obtain Chapter 16 Prevention Certification		
	On-Site evaluations or reviews		
	Post 2 newspaper ads/articles about the SPF grant		
12	(attach copy)		Newspaper advertisments are on their way.

			Percent	Date	
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
G	Other Information				
	Briefly describe any actions taken by the LEAD				
	AGENCY (fiscal agency) board of directors or high				
1	level staff around the SPF SIG grant				
	Restricted activities (report any approval				
2	requested and received for these)				No funds were expended on restricted activities.
	fairs/brochures/educational materials				
	media				
	Please note any significant changes from the				
3	budget submitted in the application.				
	What was the one greatest accomplishment this				
	reporting period? How was this accomplishment				The greatest accomplishments were completing the
4	shared with the community?				needs assesment and strategic plan.
	What was the one greatest barrier this reporting				Summer break made it difficult for people to attend
5	period? What was done to address this barrier?				meetings.
	Please briefly list any significant changes or				
6	information related to this grant				There were no signifigant changes to the grant.

	Please provide input and recommendations about		
	technical assistance provided by SAD and SAD		
7	contractors		

COMMUNITY ADVISORY COUNCIL

Member's Name	Date first joined	Number of meetings attended (total to date)	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
Deena McMullen	2003	Unknown		Shell Oil
Robin Clover	2003	Unknown (20+)		SAFV Task Force, Director
Doris Woodbury	2006	3		Superintendent, School District # 1
Annie Sondergroth	2003	Unknown		Sublette County Public Health Nurse
Nancy Guio	2003	Unknown		Parent
Sarah Hixon	2003	Unknown		Therapist, Pine Creek Family Counseling
Bridget Mackey	2003	Unknown		Director, The Youth Alliance
Joe Ahlstrom	2003	Unknown		Youth Officer, Sublette County Sheriff's Department
Terry Statton	2003	Unknown		High School Principal
Bill Lehr	2003	Unknown		Middle School Counselor
Dick Kalber	2003	Unknown		Pastor
Darlene Hallam	2006	1		Teacher and SADD Advisor
Mike Cothern	2003	Unknown		Honor Society Advisor and Teacher
Laurie Latta	2003	Unknown		Sublette Community Partnership
Nancy McGuire	2003	Unknown		High School Librarian
Rebecca Gregory	2003	Unknown		Big Brothers/Big Sisters
Christine Meiring	2003	Unknown		Elementary School Principal
Carolyn Normington	2003	Unknown		High School Counselor
Weldon Shelly	2006	None		Superintendent, School District # 9
Bardy Bardin	2006	None		Sheriff
Angela Stevens	2007	10/11/2007		Parent
Mich Gamble	2007	10/11/2007		Curran-Seeley
Silas Richardson	2007	10/11/2007		DFS
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